



# Funding Request Form

Please be prepared to submit this form to the Student Government Association a MINIMUM of THREE WEEKS before your scheduled event. The form can be presented to the SGA by the club SGA representative or emailed to [SGA@uttc.edu](mailto:SGA@uttc.edu). One funding request may be submitted each academic year. The request cannot exceed \$300.00.

Organization/Club Name: \_\_\_\_\_ Date: \_\_\_\_\_

**Signatures**

Club Chair:		Phone:		Email:	
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Advisor:		Phone:		Email:	
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Total Amount Requested <i>(not to exceed \$300.00):</i>		Club Account #:	
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**Event Information**

Event or Activity Title:	
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Date:		Time:		Location:	
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**Description of Event or Activity:**

**Funds received from the SGA must be used for events/activities that are open to all UTTC college students. Describe how this event will engage or benefit all of the UTTC student body and how many people you expect to attend.**

In order to answer the preceding two questions, please feel free to attach additional documentation and/or information. The more information you can provide, the better your chances of receiving funding.

**\*\*FOR STUDENT GOVERNMENT USE ONLY\*\***

Amount Approved:		Date:	
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Reasoning if amount allocated is different than what was requested: