REGISTRAR'S OFFICE



3315 University Drive Bismarck, North Dakota 58504 Phone: 701.221.1850 Fax: 701.530.0636 | registrar@uttc.edu

Address Change Request

Use this form to report address, email and phone number changes to the Registrar's Office.

PLEASE PRINT STUDENT INFORMATION First Name: _____ Last Name: _____ Student ID: _____ **NEW CURRENT LOCAL ADDRESS, PHONE, & EMAIL** Address 1: City: State: _____ Zip Code: _____ Address 2: _____ Telephone: _____ Cell Phone: Non-UTTC Email Address: _____ Starting Date: _____ **NEW LEGAL HOME PERMANENT ADDRESS & PHONE** Address 1: ______ City: _____ State: _____ Zip Code: _____ Address 2: ______ Telephone: ______ Cell Phone: Starting Date: _____ Please print this form, sign and submit it to the Office of the Registrar, 3315 University Drive, Bismarck, ND 58504 or fax to: (701-530-0636). Forms can also be emailed to address_priority@uttc.edu. Please allow up to five (5) business days for updates to be processed. Student Signature: _____ **REGISTRAR OFFICE USE ONLY:** ☐ Former _____ Date Processed _____ ☐ Standard Processed By ☐ Official Student ☐ In person ☐ Email ☐ US Mail ☐ Campus ☐ Mail ☐ Fax

REVISED 04.03.20 JJH-ACADEMIC AFFAIRS