



2021-2022 Verification Worksheet for Dependent Student – Form 1 (VWD1)

Student Social Security Number *or* Student ID Number: _____

Student Name: _____ Phone Number: _____

Form must be completed in blue or black ink. Failure to accurately complete this form may result in a delay of processing or change of financial aid eligibility. Additional documentation may be requested. Read instructions carefully before completing.

Section 1: Household Information

Student/Parent(s) Information

List the people in your household, including:

- **Yourself** (the student) and **your parents** (*even if you do not live with them*);
- **Your parents' other children** if the parents will provide more than half of the children's support* from July 1, 2021, through June 30, 2022, or if the other children would be required to provide parental information if they were completing a FAFSA for 2021–2022.
- **Other people if they now live with the parents** and the parents provide more than half of the other person's support*, and will continue to provide more than half of that person's support* through June 30, 2022.

Family Information

**Support includes money, gifts, loans, housing, food, clothes, car, medical/dental care, college tuition, etc.*

| Full Name | Age | Relationship to Student | The name of the college attending from July 1, 2021 to June 30, 2022 and will be enrolled in at least half time, in an eligible degree and/or certificate program. |
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OFFICE OF FINANCIAL AID

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Student Social Security Number *or* Student ID Number: _____

Section 2: Income Information

TAX FILERS:

- **If you and/or your parent(s) filed a 2019 Federal Income Tax Return**, you must either give the Internal Revenue Service (IRS) permission to transfer all 2019 tax information directly to the FAFSA through the IRS Data Retrieval Tool, **or** submit a 2019 Federal Tax Return Transcript, **or** a signed copy of the 2019 Federal Tax Return (including schedules). *If there are two parents listed on your FAFSA and they did not file 2019 taxes jointly, both parents listed on the FAFSA should submit a Tax Return Transcript or Tax Return.*
- **To obtain an IRS Federal Tax Return Transcript**, you may go to <https://www.irs.gov/individuals/get-transcript> and click on "Get a Transcript Online" or "Get a Transcript by Mail" or call 1-800-908-9946. Be sure to order the IRS Tax "Return" Transcript.

NON-TAX FILERS:

- **If your parent(s) did not file a 2019 Federal Income Tax Return**, they are required to submit a Verification of Non-Filing from the IRS **and** all 2019 W-2's. To obtain a 2019 Verification of Non-Filing, go to <https://www.irs.gov/pub/irs-pdf/f4506t.pdf> and complete Form 4506-T with **Box 7** checked. If you are unable to obtain the Statement of Non-Filing, please contact the Financial Aid Office.
- If you (the student) or your parent(s) are not able to locate your 2019 W2s, you can request to receive your Wage and Income Statement by checking Box 8 on the 4506-T.

| 2019 Tax Filing Status: Only select one option for each individual | Student | Parent |
|---|-----------------------|-----------------------|
| 1. Has used or plans to use the IRS Data Retrieval Tool to transfer tax information electronically on FAFSA, or has plans to submit a copy of their 2019 IRS Federal Tax Return Transcripts or signed 2019 IRS Federal Return. | <input type="radio"/> | <input type="radio"/> |
| 2. Had income earned from work in 2019 as listed below, but has not filed and was not required to file a tax return and already has or plans to submit all 2019 W2's. If this box is selected; 2019 wage information must be completed below. | <input type="radio"/> | <input type="radio"/> |
| 3. Had no income, will not file, and was not required to file, a 2019 IRS Income Tax Return. | <input type="radio"/> | <input type="radio"/> |

2019 Wage Information (Only Non-Filers)

*Only complete wage information for each person who selected **Option 2** in the previous chart.*

| Non-Tax Filer | Name of Employer | 2019 Income Earned |
|----------------------|-------------------------|---------------------------|
| Student | | \$ |
| | | \$ |
| Parent | | \$ |
| | | \$ |

Student Signature _____ Date: _____

Parent Signature _____ Date: _____

Each person signing certifies the information reported is complete and accurate. The student and one parent whose information was reported on the FAFSA must sign and date.